

# **Comprehensive Selection Report**

One person, one position

RESULTS SUMMARY PERFORMANCE MODEL INTERVIEW QUESTIONS



PROVIDED BY

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# INTRODUCTION

This report is intended to help you choose the candidate(s) who may be the best fit for the position of \*\* Sample Position for PXT Select \*\*. The Performance Model for this position reflects the attributes typical of high performers in this position. Oliver Chase's personalized information will be compared to the Performance Model, giving you a detailed understanding of how well-suited he may be to this role.

| What's in this report?  | ,  |  |
|---|--|--|
| <b>RESULTS SUMMARY</b><br>Candidate's results from<br>the assessment compared<br>to the Performance Model | PERFORMANCE MODEL<br>Range of scores typical<br>for success in the<br>position, with scale and<br>job fit interpretation | INTERVIEW QUESTIONS<br>Series of personalized<br>questions based on the<br>candidate's fit to the<br>Performance Model |
|   |  |  |

# What is a Performance Model?

The Performance Model for \*\* Sample Position for PXT Select \*\* provides the recommended range of skills and behaviors for the job. This report compares Oliver Chase's assessment results to the range of scores to show how well he might fit the position. The Performance Model includes:

## THINKING STYLE

- Thinking Style is the ability to process information.
- It includes problem-solving, communication, interaction, and learning skills.
- Results are illustrated on scales ranging from 1 to 10.
- A higher score is not necessarily the best indicator of on-the-job performance.

## **BEHAVIORAL TRAITS**

- Behavioral Traits are commonly observed actions that help define who someone is.
- Each scale is defined by two opposing, but equally valuable, end points.
- One side of the continuum is not better than the other.

## **INTERESTS**

- This section may indicate a person's motivation and potential satisfaction with various jobs.
- These are ranked in order from the person's highest- to lowest-scoring interest.

# Distortion was not detected in this report. What does that mean?

Some candidates may answer in a way that is socially desirable or to make themselves look better, rather than respond candidly and risk disapproval. Based on his assessment results, it appears that **Oliver answered candidly**.

# \*\* SAMPLE POSITION FOR PXT SELECT \*\*

**Oliver** Chase

#### **OVERALL FIT:** 70%

Performance Model = highlighted boxes; Oliver's placement = his initials

# THINKING STYLE

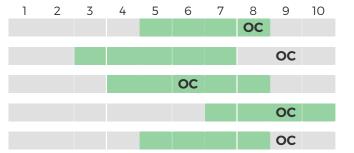


Verbal Skill

Verbal Reasoning

**Numerical Ability** 

**Numeric Reasoning** 





# **BEHAVIORAL TRAITS**

| Pace          |                 | 6  | C            |
|---------------|-----------------|----|--------------|
|               | < STEADY        |    | URGENT >     |
| Assertiveness |                 | C  | C            |
|               | < UNASSUMING    |    | FORCEFUL >   |
| Sociability   | OC              |    |              |
|               | < RESERVED      |    | OUTGOING >   |
| Conformity    |                 | OC |              |
|               | < STRONG-WILLED |    | COMPLIANT >  |
| Outlook       | OC              |    |              |
|               | < SKEPTICAL     |    | TRUSTING >   |
| Decisiveness  | OC              |    |              |
|               | < DELIBERATE    |    | BOLD >       |
| Accommodation | 0               | с  |              |
|               | < STEADFAST     |    | AGREEABLE >  |
| Independence  |                 | C  | DC           |
|               | < RELIANT       |    | AUTONOMOUS > |
| Judgment      |                 |    | OC           |
|               | < INTUITIVE     |    | FACTUAL >    |
| INITEDECTC    |                 |    |              |

59% FIT

## **INTERESTS**

## OLIVER

in rank order **TECHNICAL** CREATIVE FINANCIAL/ADMIN TIED **ENTERPRISING PEOPLE SERVICE MECHANICAL** 

## PERFORMANCE MODEL in rank order **ENTERPRISING PEOPLE SERVICE**

FINANCIAL/ADMIN

72% FIT

# PERFORMANCE MODEL

For \*\* Sample Position for PXT Select \*\*

The highlighted boxes represent the **\*\* Sample Position for PXT Select \*\*** Performance Model, reflecting the specific requirements for this position. Oliver's placement is labeled with his initials.

| THINKING STYL   |   | 2        | 7   | ,       | _  | c  | -   | 0              | 0  | 10 |  |
|---|---|----------|---|---------|--|----|---|----------------|--|----|--|
| Composite Score   | 1   | 2        | 3   | 4       | 5  | 6  | 7   | 8<br><b>OC</b> | 9  | 10 |  |
| A reflection of overall<br>learning, reasoning,<br>and problem-solving<br>potential | <b>1-3</b><br>Best at using the<br>most straightforward<br>concepts of the job  |          |   | -       | <b>4-7</b><br>Takes in information<br>similarly to most people |    |   |                | 8-10<br>Benefits from<br>most development<br>opportunities |    |  |
|   | Ideal Candidate: Assimilates information with minimal confusion and can handle more complex information processing.           |          |   |         |  |    |   |                |  |    |  |
|   | Oliver: Fit   | s the Pe | erformanc   | e Model |  |    |   |                |  |    |  |
|   | 1   | 2        | 3   | 4       | 5  | 6  | 7   | 8              | 9  | 10 |  |
| Verbal Skill  |   |          |   |         |  |    |   |                | OC   |    |  |
| A measure of<br>vocabulary  | 1-3<br>Communicates<br>using basic language<br>in most situations   |          | <b>4-7</b><br>Comfortable communicating<br>more complex information |         |  |    | <b>8-10</b><br>Capable of<br>communicating with<br>a diverse vocabulary |                |  |    |  |
|   | Ideal Candidate: Can process moderately co<br>the average range.<br>Oliver: May experience frustration when cor<br>coworkers. |          |   |         |  |    |   |                |  |    |  |
|   | 1   | 2        | 3   | 4       | 5  | 6  | 7   | 8              | 9  | 10 |  |
| Verbal Reasoning  |   |          |   |         |  | OC |   |                |  |    |  |
| Using words for<br>reasoning and<br>problem solving                                 | 1-34-7Prefers easy-to-interpretInterprets routinecommunicationcommunication effectively                                       |          |   |         |  |    | <b>8-10</b><br>Draws accurate<br>conclusions from<br>verbal information |                |  |    |  |
|   | Ideal Candidate: Capable of analyzing and understanding the nuances contained in complex communication.                       |          |   |         |  |    |   |                |  |    |  |
|   | Oliver: Fit   | s the Pe | erformanc   | e Model |  |    |   |                |  |    |  |

|  | 1 | 2                           | 3 | 4 | 5                            | 6        | 7 | 8     | 9  | 10      |
|--|---|-----------------------------|---|---|------------------------------|----------|---|-------|--|---------|
| Numerical Ability                                |   |                             |   |   |                              |          |   |       | OC   |         |
| A measure of<br>numerical calculation<br>ability |   | 1-3<br>comfort<br>asy calcu |   |   | -4<br>nfortable<br>merical c | with rou |   | advar | 8-10<br>e to carry<br>nced num<br>alculatior | nerical |

Ideal Candidate: Performs intricate calculations easily and is comfortable communicating complex data to others.

#### Oliver: Fits the Performance Model.

|   | 1      | 2                                      | 3       | 4 | 5        | 6                                   | 7                 | 8   | 9  | 10    |
|---|--------|--|---------|---|----------|-------------------------------------|-------------------|-----|--|-------|
| Numeric Reasoning   |        |  |         |   |          |                                     |                   |     | OC   |       |
| Using numbers as a<br>basis in reasoning and<br>problem solving | simple | 1-3<br>be able to<br>mathem<br>problem | natical |   | able dra | - <b>7</b><br>wing cor<br>merical o | nclusions<br>data | num | 8-10<br>easily pro<br>erical da<br>n conclus | ta to |

Ideal Candidate: Reasonably efficient when using numerical data in decision making and requires little assistance in processing charts and graphs.

Oliver: Analyzes numerical data at a more advanced level than the position requires, suggesting that he may have unused talents in this area.

## **BEHAVIORAL TRAITS**

| Pace                            |  | OC                               |
|---------------------------------|--|----------------------------------|
| Overall rate of task completion | < STEADY<br>Patient<br>Good with routine | URGENT ><br>Driven<br>Fast-paced |

Ideal Candidate: Very active and results-driven with the ability to juggle the demands of several tasks at once.

Oliver: Fits the Performance Model.

| Assertiveness                                  |   |  | OC  |   |
|--|---|--|---|---|
| Expression of opinions<br>and need for control | < | <b>UNASSUMING</b><br>Diplomatic<br>Low need to control | FORCEFUL<br>Competitive<br>Achievement-oriented | > |

**Ideal Candidate:** Little need to have influence over others and, instead, is content to follow direction in an amicable environment.

Oliver: May wish to assert a stronger presence than is typical for success in this position.

| Sociability   | OC  |   |          |
|---|---|---|----------|
| Desire for interaction<br>with others                                   | < RESERVED<br>Introverted<br>Keeps to oneself   | OUTCOING<br>Extraverted<br>People-oriented                          | >        |
|   | Ideal Candidate: Generally outgoing and capable of working environment.                                     | g effectively in a team   |          |
|   | Oliver: Probably prefers a little less interaction with others t success in this position.                  | han is typically required f   | for      |
| Conformity  | OC  |   |          |
| Attitude on policies<br>and supervision                                 | < STRONG-WILLED<br>Individualistic thinking<br>Willingness to question                                      | <b>COMPLIANT</b><br>Conventional<br>Works within the rules          | >        |
|   | Ideal Candidate: Effective without direct management, yet wand supervision as needed.                       | welcomes some structure   | 2        |
|   | Oliver: Fits the Performance Model.   |   |          |
| Outlook   | OC  |   |          |
| Anticipation of outcomes and motives                                    | < SKEPTICAL<br>Seeks evidence<br>Cautious   | TRUSTING<br>Optimistic<br>Accepting                                 | >        |
|   |   | Accepting   |          |
|   | Ideal Candidate: Has a bit of a skeptical side and will withhor chance to scrutinize information.           |   |          |
|   |   |   |          |
| Decisiveness  | chance to scrutinize information.   |   |          |
| <b>Decisiveness</b><br>Use of speed and<br>caution to make<br>decisions | chance to scrutinize information.<br>Oliver: Fits the Performance Model.                                    |   | >        |
| Use of speed and caution to make  | chance to scrutinize information. Oliver: Fits the Performance Model.  COC  COC  COC  COC  COC  COC  COC  C | old buy-in until given the<br>BOLD<br>Accepts risk<br>Moves quickly | ><br>ion |

| Accommodation  | OC   |   |
|--|--|---|
| Inclination to tend<br>to others' needs and<br>ideas   | <ul> <li>STEADFAST</li> <li>Willing to express disagreement</li> <li>Defends priorities and beliefs</li> </ul> | AGREEABLE ><br>Harmonious<br>Amenable                               |
|  | Ideal Candidate: Enjoys meeting the needs of otl<br>her personal views and opinions.                           | ners, even if it means suppressing his or                           |
|  | Oliver: May be less willing to compromise and le for those most successful in this position.                   | t go of his perspectives than is typical                            |
| Independence   |  | OC  |
| Level of preference<br>for instruction and<br>guidance | < <b>RELIANT</b><br>May seek support<br>Accepts instruction  | AUTONOMOUS ><br>Slow to seek guidance<br>Likes to set own direction |
|  | Ideal Candidate: Moderately independent yet ca instruction.  | n accept necessary guidance and                                     |
|  | Oliver: Fits the Performance Model.  |   |
| Judgment   |  | OC  |
| Basis for forming<br>opinions and making<br>decisions  | < INTUITIVE<br>May follow a hunch<br>Considers emotions  | FACTUAL ><br>Logical<br>Focuses on facts                            |
|  | Ideal Candidate: Uses judgment that balances co  | ommon sense and practical experience.                               |
|  | Oliver: Could overlook potential value of instinct   | when making decisions.  |

# INTERESTS

The assessment measures six possible Interests, which appear below from Oliver's highest- to lowestscoring interest. The **top three Interests for the Performance Model** are noted. Two-way and three-way ties are indicated if present.

This list of interests is obviously not exhaustive, and because interests are often something that can be satisfied outside of work, they make up only 20% of the candidate's overall job fit score (Thinking and Behavioral each make up 40% of the overall score). Still, a person's interests can sometimes provide insight into how easily motivated he or she will be concerning different tasks, and how much enjoyment he or she may find in a particular role.

## **OLIVER'S ORDER OF INTERESTS**

- Ordered from his highest- to lowest-scoring interest
- \*\* Sample Position for PXT Select \*\* Performance Model Interests are indicated
- Ties are indicated if present

## Technical

A Technical interest suggests the enjoyment of learning technical material, interpreting complex information, and solving abstract problems. Individuals with this interest may enjoy working with numbers, data, and/or computer programs.

## Creative

TIED

A Creative interest suggests the enjoyment of imaginative and artistic activities. It often involves personal expression, emphasis on aesthetics, and novel ways of solving problems, producing ideas, and designing new things.

## Financial/Admin [PERFORMANCE MODEL INTEREST]

A Financial/Admin interest suggests the enjoyment of working with numbers, organizing information, and office routines such as record-keeping and completing paperwork. It could indicate an eye for detail and a desire for accuracy.

## Enterprising [PERFORMANCE MODEL INTEREST]

An Enterprising interest suggests the enjoyment of leadership, presenting ideas, and persuading others. Individuals with this interest may desire responsibility and exercise initiative, ambition, and resourcefulness.

## People Service [PERFORMANCE MODEL INTEREST]

A People Service interest suggests the enjoyment of collaboration, compromise, and helping others. It may indicate a strong sense of empathy and support and a knack for bringing people together.

## Mechanical

A Mechanical interest suggests the enjoyment of building and repairing things and working with machinery or tools. Individuals with this interest may like tasks that involve using their hands, being outdoors, and/or breaking a sweat.

# **INTERVIEW QUESTIONS**

Oliver Chase & \*\* Sample Position for PXT Select \*\*

# CHALLENGE AREAS FOR THIS JOB FIT

Below you will find what could be Oliver's top challenge areas for this position. The selection is based on how Oliver scored on the assessment compared to the specific requirements for \*\* Sample Position for PXT Select \*\*.

| Assertiveness MORE FORCEFUL THAN PERFORMANCE MODEL |  |
|--|--|
|--|--|

He tends to be fairly comfortable sticking up for his opinions and needs.
 → Listen for: how willing he is to soften his level of assertiveness or defer to others when a situation calls for it.

- 1. When working with a team, how do you get buy-in from your colleagues if you think you have a good idea?
- 2. Describe a recent situation where you felt it was best to defer to others or not take action. What was the result?

| Decisiveness | MORE DELIBERATE THAN PERFORMANCE MODEL |  |
|--------------|--|--|
|              |  |  |

He may prefer to deliberate and make informed decisions, but is also capable of timely responses.

→ Listen for: his ability to make decisions more quickly when circumstances warrant it.

- 3. Describe a time when you waited too long to make a decision. What were the consequences? What would you do differently?
- 4. Would you describe your decision-making style as bold or cautious? Give an example of when it would have been better to take the opposite approach.

| Verbal Skill | ABOVE PERFORMANCE MODEL |  |
|--------------|-------------------------|--|
|              |                         |  |

He communicates at a high level and can easily understand complex instructions.

ightarrow Listen for: how much effort he uses to adjust his communication style to the needs of the audience.

- 5. Tell me about a time when you realized you were speaking at a more advanced level than a colleague could understand. What did you do to communicate your message more clearly?
- 6. Describe a situation where you had to explain a technical or complex subject to others. What steps did you take to ensure you adequately explained the key points?

# AREAS OF STRENGTH FOR THIS JOB FIT

Next you will find what could be Oliver's top areas of strength for this position. The selection is based on how Oliver scored on the assessment compared to the specific requirements for \*\* Sample Position for PXT Select \*\*.

| Verbal Reasoning | FITS PERFORMANCE MODEL |
|------------------|------------------------|
|                  |                        |

He is able to analyze more complex verbal information.

 $\rightarrow$  Listen for: how he assesses and applies information for different settings, tasks, and people.

- 7. Describe a situation in which you received instructions that seemed to lack key steps or were incomplete. What did you do to fix the situation and make sure that you were completing the task correctly?
- 8. Tell me about a time when you discovered there had been a miscommunication. How did you figure out there was a problem, and what did you do to resolve the issue?

| Numerical Ability | FITS PERFORMANCE MODEL |  |
|-------------------|------------------------|--|
|                   |                        |  |

He can perform complex calculations on a regular basis.

iageListen for: his comfort with numerical calculations, including using new methods of calculating data.

- 9. Describe a situation where you had to consider different types of numerical information. How did you ensure that you understood and correctly applied the most important aspects of the data?
- 10. How long does it take for you to feel comfortable using new mathematical processes at work?

| Pace |
|------|
|------|

He tends to be fairly driven and works at a moderate to fast pace. → Listen for: how willing he is to adjust his own work pace and help others achieve a team goal.

- 11. Describe a time when you and your colleagues were working toward an aggressive deadline. How did you manage your own workload? How did you help your team meet the goal?
- 12. When you are assigned a task to complete without a specific deadline and with little oversight or supervision, what are some ways you keep yourself motivated?

## QUESTIONS FOR REMAINING SCALES

You will find suggested interview questions for the remaining scales below.

| Numeric Reasoning | ABOVE PERFORMANCE MODEL |
|-------------------|-------------------------|
|-------------------|-------------------------|

He can efficiently base his decisions on numerical data.

iequilibrium Listen for: how successfully he communicates numerical concepts, or if he gets frustrated when working with people with different numerical skill levels.

- 13. If you analyze numerical data and find that it calls for a change—such as reallocating resources or adjusting a process—how would you convince others that the change is needed?
- 14. Tell me about a time you had to use mathematical concepts or reasoning to solve a problem. How did you communicate your message for those with different levels of training or skill?

| Sociability MORE RESERVED THAN PERFORMANCE MODEL |
|--|
|--|

He tends to be fairly introverted and may often keep to himself. → Look for: how willing he is to socialize when a task calls for it.

- 15. What are some practices you've used to develop and maintain strong workplace relationships?
- 16. Tell me about a work situation that required you to be very outgoing. What was challenging and what did you enjoy about this experience?

| Conformity | FITS PERFORMANCE MODEL |
|------------|------------------------|
|------------|------------------------|

He tends to be cooperative and usually works within the rules.

∃ Listen for: whether he recognizes when to push back and when to comply, given the situation.

- 17. Tell me about a time when your supervisor made a decision and you disagreed with it. How would colleagues describe your reaction to the situation?
- 18. Describe a situation where you had to push repeatedly for your opinion. Would you handle the situation differently today? Why or why not?

| Outlook | FITS PERFORMANCE MODEL |
|---------|------------------------|
|---------|------------------------|

He tends to be skeptical and looks for the evidence to back up a claim.

→ Listen for: whether he thinks critically about others' ideas without dismissing them
 prematurely or accepting them too readily.

- 19. When considering others' ideas, what steps do you take to evaluate the ideas? Give me some specific examples.
- 20. What impacts have you seen from a lack of trust in the workplace? What benefits have you seen when trust is high? Give me some examples of both scenarios.

| Accommodation | MORE STEADFAST THAN PERFORMANCE MODEL |
|---------------|---------------------------------------|
|---------------|---------------------------------------|

He is usually willing to express disagreement and defend his opinions.
 → Listen for: how willing he is to compromise or work toward team goals when they differ from his own goals.

- 21. Tell me about a time when you were swayed by a colleague's argument. What happened in that interaction?
- 22. How can conflict be a positive factor in the workplace? Give me examples from your own experience.

| Independence | FITS PERFORMANCE MODEL |  |
|--------------|------------------------|--|
|              |                        |  |

He often likes to set his own direction.

 $\exists$  Listen for: the level of guidance he prefers and whether he has been satisfied with guidance in the past.

- 23. For work you've done in the past, when has following a very structured procedure been beneficial? When has it been better to develop your own approach?
- 24. Describe an example of the ideal level of guidance you received at the start of a new assignment. Tell me about a time when you were frustrated with the level of guidance.

He may base decisions mostly on observable behaviors and data.

- ∃ Listen for: his ability to make decisions given available information, even if it is incomplete or unclear.
- 25. In your experience, what are the benefits of basing decisions on facts alone? When might this approach be problematic?
- 26. If you need to make a decision without as much factual information or hard evidence as you'd like, how do you proceed?